



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mrs. Anne S. Hill  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF MARCH 31, 2010**

#### **CALL TO ORDER**

Chairperson Montaña called the meeting to order at 10:03 a.m.

#### **OPENING CEREMONIES**

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chairperson Eleanor R. Montaña  
Vice Chairperson Frank Bacio  
Barbara Bigby  
Rita Hall  
Anne S. Hill  
Carl E. Moore

##### **Excused Absent**

John Hammargren

##### **Staff**

Lee Millen  
Nyla Jefferson

#### **APPROVAL OF MARCH 24, 2010 MEETING MINUTES**

On motion of Vice Chairperson Bacio, seconded by Commissioner Hill and unanimously carried, the minutes of the meeting of March 24, 2010 were approved.

### **CHAIR'S REPORT**

Chairperson Montaña shared the following newspaper articles:

Los Angeles Times

- *Two Sides to Foster Care (3/26/10)*
- *Camp Kilpatrick's Winners (3/27/10)*
- *As Children Die, Reforms Still Falters (3/28/10)*
- *Editorial, Outraged at Child Abuse (3/30/10)*
- *Supervisor Seeks New Computers (3/30/10)*
- *County Drops Foster Care Agency (3/31/10)*

Daily Breeze:

- *Child Abuse Reports Need Greater Scrutiny (3/28/10)*
- *Los Angeles County Supervisor Urges Foster Care Computer Upgrade (3/30/10)*
- *Bulling Raises Questions about Schools' Vigilance (3/31/10)*

Chairperson Montaña read the Board of Supervisors' March 30, 2010 agenda item to approve termination of Foster Family Agency Services' contract with United Care, Inc.

Following discussion, on motion of Commissioner Moore, seconded by Commissioner Hall and unanimously carried, the Commission will request an update at the next Business Meeting from the Department of Children and Family Services, Sheriff's Department, and Probation Department on the tracking system to safeguard minors residing in group homes.

### **TREASURER'S REPORT**

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$1, 763.93.

### **DISCUSSION AND CONSIDERATION OF THE SYBIL BRAND COMMISSION 2009 ANNUAL REPORT**

The 2009 Annual Report revisions were discussed. The updated report will be discussed at the next meeting.

Chairperson Montaña was excused from the meeting, and Vice Chair Bacio assumed the Chair.

### **DISCUSSION AND CONSIDERATION OF A REVISED SBC'S INSPECTION REPORT FORM(S)**

The Inspection Report Forms were reviewed. An updated copy will be discussed at the next meeting.

**DISCUSSION AND CONSIDERATION OF THE GUIDELINES ON MONTHLY REPORTING OF THE DEPARTMENT REPRESENTATIVES FOR BUSINESS MEETING**

The Guidelines on monthly reporting by department representatives were revised for review at the next meeting.

**COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM MARCH 18, 2010 TO MARCH 23, 2010**

**Moore's Cottage – 40, #2 – Vice Chairperson Bacio** The facility was visited on March 25, 2010, and was found to be in satisfactory condition. Commissioners Bigby and Hill's site inspection in August 2009 prompted issuance of a Corrective Action Response Form. Vice Chairperson Bacio's inspection cited several major improvements. **Areas of Concern:** Need to post the daily activity sheet; replenish the first aid kit; repaint the outdoor stairs (cement paint), and update the Needs and Services plan.

**You are a Difference Foundation (Loving Life Home II) – 47, #4 - Commissioners Hall and Moore** The facility was visited on March 25, 2010 and was found to be in satisfactory condition. **Area of Concern:** Recharge the kitchen fire extinguisher.

**Children's Homes of Southern California (Victory Group Home) – 9, #4 - Chairperson Montañó** The facility was visited on March 29, 2010, however, there was no one home.

**Children's Homes of Southern California (Victory Group Home) – 9, #4 Commissioners Bigby and Hill** The facility was visited on March 30, 2010, and was found to be in unsatisfactory condition. **Areas of Concern:** Repair the stove's right back burner, replace the faucets in shower and tub, replace toilet, reinstall cabinet doors in bathroom #3, repair hole in wall, purchase mattress for bedroom #1, and four clients are without a Needs and Service plan. A Corrective Action Response Form was issued and a follow-up inspection is planned in two weeks.

**Humanistic Foundation/New Concept – 25, #4 Chairperson Montañó and Vice Chairperson Bacio** The facility was visited on March 30, 2010, and was found to be in satisfactory condition. **Areas of Concern:** Replace door with hole, upstairs hallway carpet, blinds in bedroom, medicine cabinet, and clean graffiti, reline kitchen shelves, and re-caulk front window that's chipped.

**NEW BUSINESS/ANNOUNCEMENT**

Staff was asked to contact the Departments of Mental Health and Auditor-Controller regarding their attendance at Business Meetings.

Vice Chairperson Bacio, and Commissioners Hall and Moore advised that due to a scheduling conflict they will not attend the April 7, 2010 Commission meeting.

Following discussion, on motion of Vice Chair Bacio, seconded by Commissioner Moore and unanimously carried, the Commission agreed to cancel the April 7, 2010 Regular

scheduled meeting, and schedule a Special meeting on April 6, 2010. Consequently, the planned group inspection was postponed.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

The meeting was adjourned at 11:52 a.m.